

CEU Form | Initial or Continuing Education | Course or Event

Florida Solid Waste Management Facility Operators and Spotter

- Refer to [Approved Course List](#) of courses to ensure the course/event is not already approved. You can also check using the [Approved Provider List](#). If course/event is not listed, then select “New Course/Event” in the Type Category below. If course/event is listed, then select “Previously Approved Course/Event” in the Type Category below.
- **Deadline for Submittal for Course/Event to be Reviewed:** Submit this form by the first day of the month to be reviewed on a monthly basis, as needed. Due prior to event per 62-701.320(15)(a).

Operator/Spotter’s Information

Name			
Facility Name			
City	State	Zip Code	
Phone	Email Address		

Course/Event Provider’s Information

Company			
Web Address			
Contact Name	Contact Email Address		

Course/Event Information

Date			
Name			
Type	Initial Course: First course the operator or spotter takes for training		
	Continuing Education (Refresher) Course: Hours taken to maintain the trained status		
	New Course/Event Previously Approved Course/Event Course Number:		
Requested Hours	_____ Number of Requested Hours* <i>*Please Note: Number of CEUs awarded may be less than the actual number of course/event hours</i>		
Delivery Mode	Live: Instructor/student physically present together going over course material Online: Text/Quiz/Access on demand via Internet Webinar: Set Time Offered/Quiz or No Quiz/Delivered via Internet Other: _____ <i>Please Note: No CEUs will be given for Tours/Discussion Sessions/Roundtables/Meetings</i>		
Type Attending	Landfill/C&D Operator Transfer Station Operator	Materials Recovery Operator Spotter	
Instructor(s)			
Link to Event Page			
Attachments	Initial	Continuing Education/Refresher	
	Agenda or Course Outline –Must include time per topic All Course Material (PDF format with max. of 2 slides per page) or Course Link/Password Short Bio of each Instructor/Speaker – New or additional instructor(s) will be required to submit a bio for approval Certificate of Attendance/Completion or CEU Form Provided on Site	Agenda or Course Outline – Must include time per topic Short Bio of each Instructor/Speaker – New or additional instructor(s) will be required to submit a bio for approval	

How to Submit This Application

✉ **Email:** (1) Draft a new email and address to lmccain@treeo.ufl.edu (2) Add attachment(s), (3) Select the “Send”

📄 **Fax:** (1) Print form and attachment(s), (2) Fax documents to the following number: (352) 392-6910

✉ **Mail:** (1) Print form and attachment(s), (2) Mail documents to the following address:
SW Training Records Manager, University of Florida TREEO Center, 3900 SW 63 Blvd, Gainesville FL

32608 ♦ **Questions:** Contact James Dunn at lmccain@treeo.ufl.edu or (352) 294-7047

Initial Course/Event Submissions - You will be notified that your form was received for review and the outcome.
Continuing Ed. Course/Event Submissions - Courses/Events will be posted within 10 days after review.
 Check your [Solid Waste Training Transcript](#) or the List of [Approved Courses](#).